

NORTH NEWTON COMMUNITY PRIMARY SCHOOL

"TOGETHER WE ACHIEVE"

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Church Road,
North Newton,
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TA7 0BG

School Complaints Procedure Complaint Form

Your Name:

Pupil's name:

Your relationship to the pupil:

Address:

Postcode:

Daytime telephone number:

Email address:

Mobile number:

Please give specific details regarding your complaint:

What action, if any, have you already taken to try and resolve your complaint, and what was the specific response? (Please provide as much detail as possible)

What specific actions do you believe might resolve the problem at this stage?

Are you attaching any paperwork? If so, please give details.

Signature:

Date:

School use

Date acknowledgement sent:

By whom:

Complaint referred to:

Date: