



North Newton Primary School PTFA Meeting Minutes

Date: Thursday 17th November 2022

Time: Following AGM meeting at 6.30pm

Place: North Newton Primary School

In attendance: Verity Lowdon (Chair), Laura Jenkins (Secretary), Sarah Bult (Treasurer), Claire Larcombe, Hannah Pitman, Abby Taylor, Kiri Simmonds, Claire Woodland, Debbie Leach, Kate Sheppard, Tatjana Chramenok, Sam Cropper

Apologies: Verity Teal, Maxine Hughes, Amy Edwards, Tara Davey

The Chair opened the meeting at 7.05pm

Notes from previous minutes:

Cross Country

Running club to be offered to support the children with the upcoming cross country races.

Dance Club for Years 2-6

Verity Teal to run this club in January, after school on a Wednesday in the Church Rooms. All profits to the PTFA.

Minutes of last meeting were discussed and approved.

Election of Vice Chair

Kiri Simmonds is stepping down from this role after the Christmas Fayre.

New Vice Chair to be decided at the next meeting.

Chair's Report:

It's been a very busy term and we have successfully maintained a steady flow of fundraising through tuck shop and after school clubs. Thank you to everyone who has supported clubs, picked up ice creams, lollies and sweets!

Obviously we have our Christmas fayre just around the corner - our team has really pulled together and I am very excited to see the results!

Sports activities outside of school have started and we hope to support training for events going forwards.

Thank you to Mrs Leach for being such a supportive Head, we are all enjoying getting to know you and your enthusiasm is much appreciated.

Thank you in advance to all of the team for your hard work next Friday! It will all be worth the effort!

Treasurer's Report

Income:

| | |
|----------------------|-----------------|
| Smarties Challenge | £120.67 |
| Art Club | £322.00 |
| Freeze pop/tuck shop | £266.00 |
| School money | £294.00 |
| Total | £1002.67 |

We have also started to make money on the raffle and entrance tickets for the Christmas Fayre, this will be listed on the next meeting's report.

Expenditure:

| | |
|------------------------|-----------------|
| School PE Provision | £750.00 |
| School Music Provision | £500.00 |
| Book bags | £104.00 |
| Freeze pops/tuck shop | £102.63 |
| Total | £1456.63 |

Bank balance as of 15th November 2022 £5675.59

Christmas Fayre

- Roles allocated:

Kiri - raffle
Debbie and Michael - gate
Claire L - Santa's Grotto
4 staff members – refreshments
Badgers children – manning free games outside
Kat Mantyk – Glitter Tattoos £2
Sarah Bult and mum - Gingerbread making £2

Activities and stalls:

Guess Santa's middle name – 50p a go
Treasure Map – where is Santa's sleigh? 50p a go
Sweets in the jar – 50p a go
Advent Calendar - £1
Throw a 50p game suggested
Lolly tree 50p for 3 goes 0

Chocolate tombola 50p a go, £1 for 3

Sweet cones £1
Reindeer food 50p
Suggestion of a bundle, 4 for £3 (1 of each)

Free Games:

Rudolph hoopla
Pin the nose on Rudolph
Snowman pairs
Photo booth
Chuck a snow ball
Splat the pudding

Santa's grotto (tickets to be purchased in advance) – set up on Thursday 24th 1.15pm

Raffle – lots of fantastic prizes collected by Kiri – thank you!

Hamper – needs more people to sign up, will push this over the coming week, to be put together on Thursday.

Smaller hampers – Sam Cropper offered to put these together.

Exeter Chiefs tickets – sealed bid auction

Nativity

Refreshments – selling ice creams as parents come in at the start of the performance.

Tickets will be allocated to PTFA helpers.

Parent Pay

Claire L to look into this and how to transfer funds to the PTFA account.

Sedgemoor School games

Claire Williams to run a netball club in the Spring term to support children in the tournaments.

All profits to the PTFA.

Rugby coaching – to be looked into with the school PE coaches.

Proposal for a KS1 activity day, to give these children a chance to participate in a sporting activity too. A Circus Skills workshop was suggested.

The Norman Family Trust grant

£2000 grant, waiting for it to be transferred to the school account and then we can discuss how we would like to use this money.

DBS checks

Any members who need to renew their DBS checks should get in touch with Claire L.

School website

Claire L to add the minutes to the website.

Verity to make a poster with our new team and what we do to be added too.

Debbie suggested having photos on the website too.

Fundraising and forthcoming events

- Dance Club – to start in January. Verity Teal to run this. All profits to the PTFA.
- Sleepover for KS2 and Movie Nights – to be discussed at the next meeting for the Spring term.

A.O.B

- The new constitution was given to new members to read.
- Now Kiri has stepped down from her role as Vice Chair, Laura will need to remove her from the Parent Kind website.
- Leaving gift for Mr Day - suggestion of a voucher for a meal using some of the PTFA funds as well as any money from parents who would like to contribute.
- Stall for old school jumpers and cardigans to be held at the Christmas Fayre, a voluntary contribution was suggested of 50p an item.
- Banking signatories - Verity to be added.
- Malcolm the Magician to perform to KS1 and KS2 on Thursday 15th December, fully funded by the PTFA, instead of PTFA Christmas gifts.
- Bingo machine stored at Helen Barham's, for school and pre-school use.
- Easter Bingo was suggested as a fundraising idea next term.
- Email to be sent to current members of our messenger group, asking if people would like to step down and join a helpers group.

Date for next meeting – to be confirmed

The Chair closed the meeting at 8.30pm